

Учредительный документ юридического лица ОГРН 1247700291475 представлен при внесении в ЕГРЮЛ записи от 04.04.2024 за ГРН 1247700291475	
	ДОКУМЕНТ ПОДПИСАН УСИЛЕННОЙ КВАЛИФИЦИРОВАННОЙ ЭЛЕКТРОННОЙ ПОДПИСЬЮ
сведения о сертификате эп	
Сертификат:	63EAE0489E208936BA2BF3193712EE7E
Владелец:	МЕЖРЕГИОНАЛЬНАЯ ИНСПЕКЦИЯ ФЕДЕРАЛЬНОЙ НАЛОГОВОЙ СЛУЖБЫ ПО ЦЕНТРАЛИЗОВАННОЙ ОБРАБОТКЕ ДАННЫХ МЕЖРЕГИОНАЛЬНАЯ ИНСПЕКЦИЯ ФЕДЕРАЛЬНОЙ НАЛОГОВОЙ СЛУЖБЫ ПО ЦЕНТРАЛИЗОВАННОЙ ОБРАБОТКЕ ДАННЫХ
Действителен: с 30.01.2024 по 24.04.2025	

APPROVED

by decision of the General Assembly of Founders
of the Association of Private Educational Organizations
of the BRICS countries

Minutes No. 1 of February 14, 2024

CHARTER

of the Association of Private Educational Organizations of the BRICS countries

Moscow, 2024

I. GENERAL PROVISIONS

1.1. The Association of Private Educational Organizations of the BRICS Countries (hereinafter referred to as the “Association”) is a non-profit corporate organization, an association of legal entities based on voluntary membership, created for the purposes specified in this Charter.

1.2. The Association carries out its activities in accordance with the Constitution of the Russian Federation, the Civil Code of the Russian Federation, Federal Law dated January 12, 1996 No. 7-FZ “On Non-Profit Organizations”, Federal Law dated December 29, 2012 No. 273-FZ “On Education in the Russian Federation”, other regulatory legal acts of the Russian Federation and this Charter.

1.3. The Association is considered created as a legal entity from the moment of its state registration in the manner established by the legislation of the Russian Federation.

1.4. The duration of the Association is not limited.

1.5. Name of the Association:

1.5.1. Full name of the Association in Russian: **Association of Private Educational Organizations of the BRICS Countries.**

1.5.2. Abbreviated name of the Association in Russian: **АССО БРИКС.**

1.5.3. Full name of the Association in English: **Association of Private Educational Organizations of BRICS countries.**

1.6. Location of the Association: Russian Federation, Moscow.

1.7. Organizational and legal form – association.

1.8. The Association is a legal entity, has an independent balance sheet, has ownership and other rights in relation to separate property located on its independent balance sheet, is liable for its obligations with this property, has the right to open accounts in the prescribed manner, including foreign exchange, in banks and other credit organizations on the territory of the Russian Federation and beyond its borders, can, in its own name, acquire and exercise civil rights, bear civil responsibilities, and be a plaintiff and defendant in court.

1.9. The Association has an emblem in Russian and English in accordance with the Appendix to the Charter of the Association.

1.10. The Association has a seal with its full name in Russian, stamps, and forms.

1.11. The Association is not responsible for the obligations of its members. Members of the Association bear subsidiary liability for the obligations of the Association in the amount determined by the Charter of the Association.

1.12. The Association, in the interests of achieving the goals provided for by this Charter, may create other legal entities or participate in other legal entities, in accordance with the legislation of the Russian Federation.

1.13. Property transferred to the Association by its members is the property of the Association.

1.14. The requirements of this Charter are binding on all bodies of the Association and its members.

II. GOALS AND SCOPE OF THE ASSOCIATION'S ACTIVITIES

2.1. The goals of the Association are to consolidate efforts and coordinate the interaction of Association members in the following areas:

2.1.1. Development of a system of non-state general, vocational and additional education in the BRICS countries;

2.1.2. Promoting the implementation of the highest international quality standards of educational programs and scientific research and training of scientific personnel in educational organizations – members of the Association and ensuring the competitiveness of members of the Association and their graduates in the international educational and scientific markets;

2.1.3. Contributing to the achievement by members of the Association of high assessments of their activities from the international expert community, including the BRICS countries, strengthening their reputation in the BRICS association and international levels, promotion in the BRICS countries and in the global markets of educational services and research;

2.1.4. Promoting the creation of resource centers designed to provide a world class infrastructure for research, educational, and innovation activities of Association members;

2.1.5. Promoting the creation and practical implementation of educational, scientific, innovative, digital, cultural and other national programs and projects within the framework of national development programs of the BRICS countries;

2.1.6. Promoting the implementation of programs for the integration of education with scientific and innovative production activities, the development of fundamental and applied scientific research in educational organizations at various levels of education;

2.1.7. Ensuring competition in the field of education;

2.1.8. Combining the practices of educational organizations of non-state education and employers to improve professional activities in the field of education quality management and ensure a high level of quality education in private educational organizations;

2.1.9. Development of interaction between private educational organizations and employers' associations, employers, recruitment agencies, employment services and the professional community in order to improve the quality of education;

2.1.10. Exchange of experience of management models in educational and (or) scientific activities between members of the Association;

2.1.11. Studying and promoting the introduction into the education system of the best practices of the world's leading educational organizations of general, vocational and additional education;

2.1.12. Making proposals to improve the regulatory framework in the BRICS countries, regulating relations in the field of education and science and promoting the integration of educational organizations from the BRICS countries into the global educational space.

2.2. The subject of the Association's activities is to achieve its statutory goals by carrying out, in accordance with current legislation, the following types of activities:

2.2.1. Preparation and submission to legislative (representative) and executive bodies of state power and other organizations of proposals on legal regulation, scientific-methodological, organizational-financial, personnel and logistical support for the development of the education and science system, as well as improvement of the regulatory legal framework, regulating relations in the system of education and science, including in the system of non-state education;

2.2.2. Conducting conferences, round tables, meetings, organizing other forms of collegial discussion of current issues affecting the field of education and science;

2.2.3. Providing members of the Association with reference information and professional advice on issues related to the activities of the Association;

2.2.4. Interaction with government authorities, representatives of the business community, youth and other organizations, as well as other civil society institutions in the BRICS countries;

2.2.5. Interaction with international educational, scientific, cultural organizations in the BRICS countries;

2.2.6. Promoting the implementation by members of the Association of international academic mobility programs in the form of internships, advanced training, professional retraining and other forms;

2.2.7. Development of the Association's members' own potential through the exchange of experience, methodological assistance and joint programs for the training and development of scientific, pedagogical and pedagogical personnel;

2.2.8. Assistance in the activities of working with personnel of members of the Association, holding joint personnel fairs and recruiting, including between the BRICS member countries;

2.2.9. Assisting members of the Association in passing procedures for assessing the quality of education, including institutional, programmatic, professional, public and public accreditation;

2.2.10. Organization and conduct of joint research, expert and analytical work in the field of education;

2.2.11. Conducting joint institutional research aimed at studying changes in educational organizations;

2.2.12. Assisting members of the Association in the development and implementation of programs and projects aimed at digitalization of educational organizations and the educational process;

2.2.13. Promoting the introduction of new, including innovative and digital teaching methods and technologies into the educational process;

2.2.14. Assistance in establishing and developing partnerships between members of the Association with leading educational organizations from the BRICS countries, associations of educational organizations for the creation of joint projects and educational programs in educational organizations – members of the Association;

2.2.15. Reflection of the work experience of members of the Association in the media, helping to increase the recognition of educational organizations of non-state education in the educational markets of the BRICS countries and internationally;

2.2.16. Development and publication on its own behalf or in collaboration with other organizations of articles, manuals, and other manuals and materials in accordance with the goals and subject of the Association's activities, both on paper and in electronic form;

2.2.17. Publishing scientific monographs, textbooks, teaching aids, preprints, periodicals and other publishing products in Russian and foreign languages;

2.2.18. Establishment of mass media;

2.2.19. Providing consulting, expert, analytical, information, methodological services, including in the field of technical regulation, standardization, metrology, accreditation, product cataloging, corresponding to the goals of the creation and activities of the Association;

2.2.20. Promoting the creation and support of electronic information resources on the Internet information and telecommunications network, covering the activities of the Association.

2.3. The Association has the right to carry out the types of activities specified in subclauses 2.2.1 and 2.2.20, including income-generating ones, only insofar as it serves the purposes for which it was created and corresponds to these purposes.

2.4. The Association has the right to carry out educational activities under vocational training programs and additional educational programs. To carry out educational activities by the Association, a specialized structural educational unit is created within its structure. The activities of such a unit are regulated by regulations developed and approved by the Association Council.

2.5. To achieve its goals, the Association may create councils, committees, working and expert groups, commissions that are not the governing bodies of the Association. The creation and composition of such bodies is approved by order of the Executive Director of the Association.

2.6. The Association has the right to carry out entrepreneurial and other income-generating activities only insofar as this serves to achieve the goals for which it was created and corresponds to these goals, provided that such activities are specified in its constituent documents. Such activities include the profit-generating production of goods and services that meet the goals of creating the Association, as well as the acquisition and sale of securities, property and non-property rights, participation in business companies and participation in limited partnerships as an investor.

2.7. To achieve its goals, the Association has the right to carry out foreign economic activities. Foreign economic activities of the Association are carried out in the manner prescribed by the legislation of the Russian Federation.

2.8. The Association has the right to carry out certain types of activities, the list of which is determined by the legislation of the Russian Federation, only on the basis of special permits (licenses).

III. RIGHTS AND OBLIGATIONS OF MEMBERS OF THE ASSOCIATION

3.1. Membership in the Association is voluntary.

3.2. Members of the Association are its founders, as well as other persons who joined the Association after its state registration in the manner and under the conditions provided for by this Charter and meeting the established requirements.

3.3. Members of the Association can be private educational organizations of the BRICS countries, as well as organizations of the BRICS countries that carry out educational activities, provide active, significant assistance to the development and improvement of the quality of education, recognize the Charter of the Association and share its goals.

3.4. The founders (members) of the Association cannot be the persons listed in clause 1.2. Article 15 of the Federal Law of January 12, 1996 No. 7-FZ "On Non-Profit Organizations".

3.5. The procedure for admission to membership of the Association is determined by the internal document of the Association, adopted (approved) by the General Meeting of Members of the Association.

Applicants for membership in the Association must, at the time of submitting an application to join the Association, familiarize themselves with the Charter of the Association, the procedure for admission to membership in the Association, the requirements established by the Association for its members, internal documents, as well as the procedure for paying membership fees. This information is posted by the Association on its electronic website on the Internet information and telecommunications network.

3.6. Admission to membership of the Association:

3.6.1. Admission to membership in the Association is carried out by submitting a written application to the Executive Director of the Association by a candidate for membership in the Association, attaching a copy of the decision of the governing body of the legal entity to join the Association, indicating the persons authorized to represent his interests in the Association.

3.6.2. Admission to membership of the Association is carried out on the basis of a decision of the Executive Director of the Association.

The decision to accept a candidate for membership in the Association is made by the Executive Director of the Association within 7 (seven) calendar days from the receipt of such an application and is drawn up in writing in accordance with the internal document of the Association adopted (approved) by the General Meeting of Members of the Association.

3.6.3. Members of the Association exercise their rights through authorized representatives. An authorized representative acts without a power of attorney if he is the sole executive body or another person who has the right to act without a power of attorney on behalf of a legal entity in accordance with its Charter. In other cases, the authorized representative acts on the basis of a power of attorney issued in accordance with the procedure established by law.

3.6.4. An applicant to join the Association is considered a member of the Association after he has paid the entrance fee.

3.6.5. Information about joining the Association is included in the Register of Association Members, for the organization and maintenance of which the Executive Director of the Association is responsible.

3.6.6. A member of the Association is issued a document confirming membership in the Association.

3.6.7. If a decision is made to refuse admission, the Association sends the candidate a written refusal to accept membership in the Association without explaining the reasons.

3.7. Members of the Association have equal rights and bear equal responsibilities. The rights of a member of the Association cannot be transferred to third parties.

3.8. Members of the Association have the right:

3.8.1. Participate in events held by the Association;

3.8.2. On an equal basis with other members of the Association, use the services provided by it free of charge, unless otherwise provided by law;

3.8.3. Receive information about the activities of the Association, in cases and in the manner prescribed by law and the Charter of the Association, receive information about the activities of the Association, about the expenditure of financial (including foreign currency) funds, get acquainted with its accounting and other documentation;

3.8.4. Submit proposals on all issues that are the subject of the Association's activities for consideration by the Association's bodies, participate in their discussion and decision-making;

3.8.5. At his own discretion, resign from membership of the Association on the basis of a written application in the manner established by this Charter and internal documents of the Association;

3.8.6. Participate in managing the affairs of the Association, including electing the governing bodies of the Association and being elected to the governing bodies of the Association;

3.8.7. Appeal decisions of the Association's bodies that entail civil consequences, in cases and in the manner established by the legislation of the Russian Federation;

3.8.8. Demand, acting on behalf of the Association, compensation for losses caused to the Association;

3.8.9. To challenge, acting on behalf of the Association, transactions made by it on the grounds provided for by the legislation of the Russian Federation, and to demand the application of the consequences of their invalidity, as well as the application of the consequences of invalidity of void transactions of the Association;

3.8.10. Receive a document confirming membership in the Association;

3.8.11. Exercise other powers related to membership in the Association in accordance with the legislation of the Russian Federation, this Charter, and decisions of the management bodies of the Association.

3.9. Members of the Association are obliged to:

3.9.1. Contribute to the implementation of the goals of the Association;

3.9.2. Timely and in full pay the entrance fees (one-time), membership fees (regular) provided for in this Charter, and, by decision of the General Meeting of Members of the Association, make additional property contributions to the property of the Association;

3.9.3. Participate in the formation of the Association's property in the required amount, in the manner, manner and within the time limits determined in accordance with this Charter of the Association, the Civil Code of the Russian Federation and other regulatory legal acts;

3.9.4. Do not disclose confidential information about the activities of the Association;

3.9.5. Do not commit actions knowingly aimed at causing harm to the Association;

3.9.6. Not to take actions (inaction) that significantly complicate or make it impossible to achieve the goals for which the Association was created;

3.9.7. Participate in making decisions without which the Association cannot continue its activities in accordance with the law, if the participation of a member of the Association is necessary for making such decisions;

3.9.8. Comply with the current legislation of the Russian Federation, this Charter and other acts adopted by the governing bodies of the Association within the framework of their powers;

3.9.9. Implement decisions of the Association's governing bodies;

3.9.10. Perform other duties provided for by the current legislation of the Russian Federation, this Charter and other acts adopted by the governing bodies of the Association within the framework of their powers.

3.10. A member of the Association has the right, at his own discretion, to resign from membership of the Association at any time. Withdrawal from the Association is carried out by submitting a written application by a member of the Association to the Executive Director of the Association. The application for withdrawal must be accompanied by a document issued by the Association confirming membership in the Association.

The Executive Director of the Association is obliged, within 7 (seven) calendar days from the receipt of such an application, to consider the application of a member of the Association to withdraw and notify the Council of the Association about this.

Membership in the Association is terminated from the moment the Association Council makes a decision to expel a member of the Association who has submitted an application to leave the Association.

3.11. A member of the Association may be expelled from the Association by decision of the Association Council, adopted by a qualified majority of votes – at least $\frac{2}{3}$ of the votes of the total number of members of the Association Council in the following cases:

3.11.1. Carrying out actions that are contrary to the goals and objectives of the Association, as well as actions (inaction) that significantly complicate or make it impossible to achieve the goals for which the Association was created;

3.11.2. Failure to comply with the provisions of the Association Charter;

3.11.3. In case of untimely and (or) incomplete payment by a member of the Association within the established period of entry and (or) membership fees;

3.11.4. In case of liquidation (termination of activities) of a member of the Association – a legal entity;

3.11.5. In case of repeated prosecution of a member of the Association for violation of the provisions of this Charter within one year;

3.11.6. In case of damage by your actions (inaction) to the reputation (prestige) of the Association or its members;

3.11.7. In case of failure to comply with decisions of the governing bodies of the Association adopted within their competence;

3.11.8. If a member of the Association does not take part in making decisions, without which the Association cannot continue its activities, for more than 3 (three) months;

3.11.9. Upon voluntary resignation from membership of the Association at the discretion of the Association member.

3.12. In case of voluntary withdrawal or expulsion from the membership of the Association, the fees paid by such member are not refunded.

3.13. If a member is expelled or a member voluntarily withdraws from the membership of the Association, the powers of representatives of these organizations in the management and control bodies of the Association are terminated.

3.14. A person expelled from the Association has the right to receive a copy of the decision of the Association Council and is obliged to submit a document confirming membership in the Association within two weeks from the moment the Association Council makes a decision on expulsion.

3.15. The Association has the right to post on its website on the Internet information and telecommunications network, as well as in the media, a message about the exclusion of a person from the Association and (or) the invalidity of a document confirming membership in the Association if it is not returned.

3.16. A member of the Association who leaves it at his own discretion or is expelled by decision of the Association Council bears subsidiary liability for the obligations of the Association in proportion to his entrance fee for 3 (three) years from the date of withdrawal or expulsion from the Association.

3.17. In all cases of termination of membership in the Association, entrance, regular membership and other contributions to the Association's property are not refundable, with the exception of property leased.

3.18. The liquidation or reorganization of one of the members of the Association does not lead to the termination of the Association's activities.

IV. BODIES OF THE ASSOCIATION

4.1. The governing bodies of the Association are:

- 1) General meeting of members of the Association;
- 2) Association Council;
- 3) Chairman of the Association Council (hereinafter referred to as the Chairman of the Association);
- 4) Executive Director of the Association.

4.2. The highest governing body of the Association is the General Meeting of Members of the Association (hereinafter referred to as the General Meeting).

4.3. The main function of the General Meeting is to ensure that the Association adheres to the goals for which it was created.

4.4. The exclusive competence of the General Meeting includes:

4.4.1. Determination of priority areas of activity of the Association, principles of formation and use of its property.

4.4.2. Approval and amendment of the Charter of the Association.

4.4.3. Determining the procedure for admission to membership of the Association and exclusion from its members.

4.4.4. Determining the list of criteria for candidates to be accepted into the Association.

4.4.5. Election and early termination of powers of the Association Council, Chairman of the Association and Executive Director of the Association.

4.4.6. Hearing and approval of reports of the Chairman of the Association and the Audit Commission (Auditor) of the Association.

4.4.7. Approval of an audit organization or individual auditor of the Association.

4.4.8. Making decisions on the procedure for determining the amount and method of payment of membership fees, on additional property contributions of members of the Association to its property and on the amount of their subsidiary liability for the obligations of the Association, if such liability is provided for by law or the Charter.

4.4.9. Making decisions on the reorganization and liquidation of the Association, on the appointment of a liquidation commission (liquidator) and on approval of the liquidation balance sheet.

4.4.10. Election of the audit commission (auditor) and early termination of powers.

4.4.11. Making decisions on approval of transactions, incl. transactions aimed at forgiveness of debt to the Association.

4.4.12. Approval of annual reports and accounting (financial) statements of the Association.

4.4.13. Making decisions on the creation of other legal entities by the Association, on the participation of the Association in other legal entities.

4.4.14. Making decisions on the creation of branches and the opening of representative offices of the Association, as well as on the termination of the activities of branches and representative offices of the Association.

4.4.15. Resolving other issues in accordance with this Charter or referred by law to the exclusive competence of the highest governing body of the Association.

4.5. Issues falling within the exclusive competence of the General Meeting cannot be transferred to them for resolution by other bodies of the Association.

4.6. Members of the Association take part in the General Meeting through their duly authorized representative. The norm of representation from each member of the Association is 1 (one) person.

4.7. The next General Meeting is convened by the Executive Director of the Association at least once a year.

4.8. An Extraordinary General Meeting is convened on the initiative of the Association Council, the Chairman of the Association, the Executive Director of the Association, a member of the Audit Commission (Inspector) of the Association, or at the request of at least $\frac{1}{4}$ of the total number of members of the Association to resolve urgent issues arising in the course of its activities and beyond the competence of the Council Associations.

4.9. Informing members of the Association about the holding of a regular or extraordinary General Meeting is carried out by the person convening the meeting by sending a registered letter or an email to each member of the Association to the email address of the Association member indicated in the Register of Members of the Association. Additionally, a notice of the General Meeting may be posted on the Association's website on the Internet information and telecommunications network.

4.10. Notifications to members of the Association about holding a regular or extraordinary General Meeting are sent no later than 30 (thirty) calendar days before the date of the General Meeting.

The notice of the General Meeting must contain:

- 1) date, time and place of the General Meeting (when using online portals – portal name, date, time, ID and password);
- 2) date and time of the beginning and end of registration of members of the General Meeting;
- 3) issues included in the agenda of the General Meeting;
- 4) the procedure for familiarizing members of the Association with information (materials) to be presented to members of the Association in preparation for the General Meeting.

4.11. A meeting of the General Meeting is carried out as an in-person joint presence of members of the Association in one room or remotely using electronic or other technical means, if any methods are used to reliably identify the person taking part in the meeting, participate in the discussion of the agenda items and vote.

When holding a meeting of the General Meeting remotely, it is held in the form of a joint presence on one resource on the Internet information and telecommunications network (another telecommunications resource). All participants in the meeting of the General Meeting must be provided with information about the telecommunications resource on which the General Meeting is held, the agenda, the timing of its convening, access to this resource must be provided, and the following must be provided:

- 1) audio and video identification of delegates present at the General Meeting;
- 2) participation in the discussion of all issues on the meeting agenda;
- 3) audio and video identification of voting by those present at the General Meeting.

4.12. The meeting of the General Meeting is held in the manner established by the current legislation, this Charter and internal documents of the Association. To the extent not regulated by law, this Charter and internal documents of the Association, the procedure for holding the General Meeting is established by decisions of the General Meeting.

Before the opening of the General Meeting, registration of members of the Association who arrived to participate in the General Meeting is carried out. Registration of members of the General Meeting is carried out on the basis of data from the Register of Members of the Association on the date of the General Meeting, as well as documents identifying the members of the Association who arrived to participate in the General Meeting of Members of the Association.

The General Meeting opens at the time specified in the notice of the General Meeting or later by decision of the majority of members of the General Meeting of Association members registered by that time.

4.13. The General Meeting is competent to adopt all issues within its competence if more than half of the Association members are present (quorum).

If the General Meeting was declared invalid due to the lack of a quorum, the Executive Director of the Association or the person who convened the extraordinary General Meeting notifies the members of the Association about holding a repeat General Meeting no less than 30 (thirty) calendar days before it is held.

4.14. Decisions of the General Meeting are adopted by open voting and documented in minutes.

4.15. Decisions of the General Meeting are made by a simple majority of votes of the Association members present at the meeting. Decisions on issues within the exclusive competence of the General Meeting are made by a qualified majority of votes – at least $\frac{2}{3}$ of the votes of the total number of members of the Association present at the General Meeting.

4.16. The holding of a meeting of the General Meeting and the results of voting at the meeting are confirmed by minutes drawn up in writing, including using electronic or other technical means.

The decisions adopted by the General Meeting and the composition of the Association members present at their adoption do not require notarization, and are confirmed by the signing of the minutes by the Chairman of the Association Council, presiding at the General Meeting, and the secretary.

The minutes of the General Meeting are drawn up no later than 5 (five) working days after the closure of the General Meeting.

4.17. The minutes must indicate:

4.17.1. Date and time of the meeting, location of the meeting and (or) method of remote participation in the meeting, as well as the start and end time of registration of members of the General Meeting;

4.17.2. Information about the persons who took part in the meeting;

4.17.3. Voting results for each item on the agenda;

4.17.4. Information about the persons who carried out the vote count, if the vote count was entrusted to certain persons;

4.17.5. Information about persons who voted against the decision of the General Meeting and demanded that this be recorded in the minutes;

4.17.6. Information about the progress of the meeting or the progress of voting, if a member of the General Meeting requires them to be included in the minutes;

4.17.7. Information about the persons who signed the minutes.

4.18. The Association must ensure storage and reproduction in an unaltered form of the minutes of the General Meeting and the information contained therein.

4.19. If necessary, a decision of the General Meeting can be adopted without holding a meeting or session by conducting an absentee vote (by poll), with the exception of making decisions on issues provided for in paragraphs 2-9 of paragraph 3 of Article 29 of the Federal Law of January 12, 1996 No. 7-FZ "On Non-Profit Organizations." Such voting can be carried out by exchanging documents through postal, telegraphic, teletype, telephone, electronic or other communications that ensure the authenticity of transmitted and received messages and their documentary confirmation. The decision is considered adopted if the majority of the Association members who sent these documents voted for it.

4.19.1 If the General Meeting is held by absentee voting, members of the Association, no later than 30 (thirty) calendar days before the end of the absentee voting procedure, are sent a ballot with the preliminary agenda of the General Meeting, as well as the necessary information and materials on the issues included in the agenda of the General Meeting meetings, deadlines for submitting proposals to include additional issues on the agenda, the start date of voting and the end date of the voting procedure. The Association Council notifies members of the Association by sending an email to each member of the Association to the email address of the Association member specified in the Register of Association Members.

4.19.2. Any member of the Association has the right to make proposals to include additional issues on the agenda of the General Meeting no later than 20 (twenty) calendar days before the end of the absentee voting procedure, by sending written proposals to the Association Council by email to the Association Council. Proposals received later than 20 (twenty) calendar days before the end of the absentee voting procedure will not be considered.

4.19.3. In case of amendments to the agenda of the General Meeting, voting on which is carried out by poll, the Association Council approves the text of the ballot taking into account the changes made to it within three days from the receipt of proposals to amend the agenda of the General Meeting and is communicated to all members of the Association before the beginning of voting on the amended agenda, as well as the end date of the voting procedure.

4.19.4. A new edition of the newsletter is also sent with the notification. The deadline for completing the voting procedure in this case is increased by 15 (fifteen) calendar days. Completed and signed ballots must be received by the Association Council no later than the day the absentee voting procedure ends.

4.19.5. The votes are counted by a counting commission consisting of at least three members of the Association, elected by the Association Council, within three days from the date of completion of the absentee voting procedure.

4.19.6. Within five days from the date of completion of the absentee voting procedure, the counting commission approves the minutes of the counting commission on the voting results and brings it to the attention of the members of the Association.

4.20. The minutes on the results of absentee voting must indicate:

- 1) the date before which documents containing information about voting at the General Meeting were accepted;
- 2) information about the persons who took part in the voting;
- 3) voting results for each item on the agenda;
- 4) information about the persons who conducted the vote count;
- 5) information about the persons who signed the minutes.

4.21. To carry out general management of the activities of the Association in the period between convenings of the General Meeting of Members of the Association, the General Meeting elects a permanent collegial management body – the Council of the Association – at least once every 5 (five) years. The Chairman of the Association is a member of the Association Council ex officio and is the Chairman of the Association Council. The Association Council is formed by the General Meeting consisting of no less than 2 (two) and no more than 15 (fifteen) people from among the legal representatives of the Association members. The Association Council is elected by the General Meeting for a period of 5 (five) years.

4.22. Association Council:

- 4.22.1. Develops and presents the Association's activity program.
- 4.22.2. Organizes the implementation of decisions of the General Meeting.
- 4.22.3. Prepares issues for discussion at the General Meeting.
- 4.22.4. Makes a decision on the exclusion of members from the membership of the Association.
- 4.22.5. Determines the directions of activity of councils, committees, working and expert groups, commissions created by the Association.
- 4.22.6. Approves the Regulations on branches and representative offices of the Association.
- 4.22.7. Makes decisions on establishing the amount of entrance and membership fees, subject to the determination of such a procedure by an internal document of the Association adopted (approved) by the General Meeting.
- 4.22.8. Makes a decision on the creation of a specialized structural educational unit within the structure of the Association, develops and approves the Regulations on the activities of such a unit.
- 4.22.9. Resolves other issues not related to the exclusive competence of the General Meeting.

4.23. Members of the Association Council may be re-elected more than once.

4.24. Members of the Association Council perform their duties free of charge. At the same time, they have the right to compensation for expenses directly related to participation in the work of the Association Council.

4.25. The Association Council is convened by the Chairman of the Association as necessary, but at least once a year.

4.26. Members of the Association Council are notified by the Chairman of the Association of the convening of the Association Council no later than 14 (fourteen) calendar days before the day of its meeting, by sending a registered letter or email to each member of the Association to the email address of the Association member indicated in the Register of Association Members. Additionally, a notice of a meeting of the Association Council may be posted on the Association's website on the Internet information and telecommunications network.

The notice of a meeting of the Association Council must contain:

- 1) date, time and place of the meeting of the Association Council;
- 2) date and time of the beginning and end of registration of members of the Association Council;
- 3) issues included in the agenda of the meeting of the Association Council;
- 4) the procedure for familiarizing members of the Association Council with information (materials) to be presented to members of the Association Council in preparation for the meeting.

4.27. The Association Council is competent to make decisions if more than half of the members of the Association Council are present at its meeting.

4.28. Decisions of the Association Council are made by open voting by a simple majority of votes of its members present at the meeting. Each member of the Association Council has one vote at a meeting of the Association Council.

Decisions to exclude a member of the Association from the membership of the Association are made by a qualified majority of votes – at least $\frac{2}{3}$ of the votes of the total number of members of the Association Council.

4.29. The holding of a meeting of members of the Association Council and the results of voting at the meeting are confirmed by the minutes.

4.30. The minutes of the meeting of members of the Association Council are drawn up in writing and signed by the chairman of the meeting (Chairman of the Association Council) and the secretary of the meeting.

4.31. The minutes must indicate:

- 4.31.1. Date and time of the meeting, location of the meeting.
- 4.31.2. Information about the persons who took part in the meeting.
- 4.31.3. Voting results for each item on the agenda.
- 4.31.4. Information about the persons who carried out the vote count, if the vote count was entrusted to certain persons.
- 4.31.5. Information about persons who voted against the meeting's decision and demanded that this be recorded in the minutes.
- 4.31.6. Information about the progress of the meeting or the progress of voting, if a member of the Association Council requires it to be included in the minutes.
- 4.31.7. Information about the persons who signed the minutes.

4.32. The Chairman of the Association Council is responsible for storing the minutes of meetings of the Association Council.

4.33. Chairman of the Association:

- 4.33.1. Organizes the implementation of decisions of the General Meeting and the Association Council.
- 4.33.2. Prepares proposals to the Association Council regarding the Association's activity program.
- 4.33.3. Organizes the preparation and holding of meetings of the Association Council.
- 4.33.4. Presides over the General Meeting and approves the minutes of its meetings.
- 4.33.5. Presides over meetings of the Association Council.
- 4.33.6. Resolves other issues entrusted by the General Meeting to the Chairman of the Association.

4.34. The Chairman of the Association is elected by the General Meeting for a term of 5 (five) years. The Chairman of the Association acts on the basis of a power of attorney issued by the Executive Director of the Association.

4.35. The Association does not have the right to pay remuneration to members of its supreme management body for the performance of the functions assigned to them, with the exception of compensation for expenses directly related to participation in the work of the supreme management body.

4.36. The current management of the Association's activities is carried out by the sole executive body – the Executive Director, who is responsible for achieving the goals of the Association and is accountable to the General Meeting. The Executive Director is elected by the General Meeting for a period of 5 (five) years.

4.37. Executive Director of the Association:

- 4.37.1. Manages the property and funds of the Association within the limits of authority.
- 4.37.2. Acts on behalf of the Association without a power of attorney.
- 4.37.3. Represents the interests of the Association in relations with state authorities and local governments, legal entities and citizens, and other persons, both in Russia and abroad.
- 4.37.4. Makes transactions, concludes contracts.
- 4.37.5. Issues powers of attorney, including those with the right of substitution.
- 4.37.6. Issues orders.
- 4.37.7. Makes decisions on the admission of new members to the Association in accordance with the Charter of the Association and the Regulations approved by the General Meeting.
- 4.37.8. Organizes the maintenance of the Register of Association members.
- 4.37.9. Responsible for organizing accounting, tax accounting and submitting reports to the Association in accordance with the law.
- 4.37.10. Resolves other issues not directly assigned by this Charter to the competence of other bodies of the Association.

V. AUDIT COMMISSION (AUDITOR) OF THE ASSOCIATION

5.1. At least once a year, the audit commission (auditor) of the Association conducts audits of the financial and economic activities of the Association.

5.2. If gross violations are detected in the activities of the Association Council, the audit commission (auditor) of the Association has the right to raise the issue of convening an extraordinary General Meeting.

5.3. The Audit Commission (auditor) of the Association is elected by the General Meeting from among persons who are employees of organizations – members of the Association, or other persons authorized by members of the Association for a period of 2 (two) years. If the General Meeting of the Association makes a decision on the formation of an Audit Commission, such a commission must be formed of at least 3 (three) people.

The Audit Commission elects a Chairman from among its members. Such a decision is made at the General Meeting of the Audit Commission by a simple majority of votes. The Chairman of the Audit Commission is elected for a term of 2 (two) years.

5.4. Members of the Association Council and employees of the Association cannot be members of the audit commission or be an auditor.

5.5. Members of the audit commission (auditor) of the Association may be re-elected several times.

5.6. The Audit Commission of the Association is competent to make decisions if all its members are present at the meeting. If the General Meeting of the Association elects an auditor of the Association, decisions are made by the auditor alone and are documented in writing.

5.7. The competence of the audit commission (auditor) of the Association includes the following powers:

5.7.1. Election of the Chairman of the Audit Commission from among the members of the Audit Commission, except in cases where the General Meeting of the Association made a decision to elect an auditor of the Association;

5.7.2. Inspection (audit) of the financial and economic activities of the Association based on the results of the year's activities, as well as at any time on the initiative of the audit commission (auditor) or at the request of members of the Association;

5.7.3. Requesting from the governing bodies of the Association documents on financial and economic activities;

5.7.4. Drawing up a conclusion based on the results of the audit of financial and economic activities, which should contain:

5.7.4.1. Confirmation of the reliability of the data contained in the reports and other financial documents of the Association;

5.7.4.2. Information about facts of violation of the procedure for maintaining accounting records and submitting financial statements established by legal acts of the Russian Federation, as well as legal acts of the Russian Federation when carrying out financial and economic activities.

5.8. By decision of the General Meeting of Members of the Association, the Audit Commission (auditor) of the Association, during the period of performance of their duties, is paid remuneration and compensated for expenses associated with the performance of their duties. The amounts of such remunerations and compensations are established by a decision of the General Meeting.

5.9. Decisions of the Association's Audit Commission are made by open voting by a simple majority of votes of the members present at its meeting.

5.10. The minutes of the meeting of the Association's audit commission are signed by all its members.

5.11. The Chairman of the Audit Commission (auditor) of the Association has the right to attend meetings of the Association Council with the right of an advisory vote.

5.12. At meetings of the Association Council related to the discussion of financial issues of the Association's activities, the invitation of the chairman of the audit commission (auditor) of the Association is mandatory.

5.13. When discussing financial issues of the Association's activities at meetings of the Association Council, the chairman of the audit commission (auditor) of the Association has the right to vote.

5.14. By decision of the Association Council, audits of the financial and economic activities of the Association may also be carried out by independent audit organizations.

VI. PROPERTY OF THE ASSOCIATION

6.1. The property of the Association consists of material assets and financial resources that are on its balance sheet and are the property of the Association. The Association's property consists of fixed assets and working capital, as well as other property, the value of which is reflected in the Association's independent balance sheet.

6.2. The Association may own land plots, buildings, structures, vehicles, housing stock, equipment, inventory, funds in rubles and foreign currency, securities and other property necessary to ensure the statutory activities of the Association.

6.3. The Association is the owner of its property. The Association is liable for its obligations with its property, which, according to the legislation of the Russian Federation, can be foreclosed upon.

6.4. According to the legislation of the Russian Federation, the Association carries out the ownership, use and disposal of all property belonging to the Association in accordance with the goals of the Association's activities, as well as the purpose of the property.

6.5. The sources of formation of the Association's property in monetary and other forms are:

6.5.1. Regular (membership fees paid by members of the Association annually) and one-time (entry fees, additional property contributions to the property of the Association) income from members of the Association;

6.5.2. Voluntary property contributions and donations;

6.5.3. Revenue from the sale of goods, works, services;

6.5.4. Dividends (income, interest) received on shares, bonds, other securities and deposits;

6.5.5. Income received from the Association's property;

6.5.6. Other receipts not prohibited by the legislation of the Russian Federation.

6.6. In accordance with the procedure established by the legislation of the Russian Federation, the Association maintains accounting and statistical reporting.

6.7. Funds and other property of the Association are spent to fulfill the statutory goals of the Association in accordance with this Charter and the legislation of the Russian Federation.

6.8. Income received from the activities of the Association is not subject to distribution among its members and must be used exclusively to achieve the statutory goals of the Association.

6.9. The Association keeps records of income and expenses for business and other income-generating activities.

6.10. The association must have sufficient property to carry out income-generating activities with a market value not less than the minimum amount of authorized capital provided for limited liability companies.

VII. REORGANIZATION AND LIQUIDATION OF THE ASSOCIATION

7.1. The reorganization and liquidation of the Association is carried out by decision of the General Meeting in the manner and within the time limits determined by the legislation of the Russian Federation.

7.2. By decision of the General Meeting, the Association may be transformed into a public organization, an autonomous non-profit organization or a public benefit foundation in the manner prescribed by the legislation of the Russian Federation.

7.3. In accordance with the legislation of the Russian Federation, the Association may be liquidated by a court decision.

7.4. The General Meeting makes a decision on the reorganization or liquidation of the Association by $\frac{2}{3}$ votes of those present at the General Meeting and appoints a liquidator or creates a liquidation commission.

7.5. By a court decision on the liquidation of the Association, its members or the General Meeting may be assigned responsibilities for carrying out the liquidation of the Association.

7.6. From the moment the liquidator is appointed or the liquidation commission is created, the powers to manage the affairs of the Association are transferred to him (her).

7.7. The Association is considered reorganized, with the exception of cases of reorganization in the form of affiliation, from the moment of state registration of legal entities created as a result of its reorganization.

7.8. When the Association is reorganized in the form of annexation of another legal entity, the Association is considered reorganized from the moment an entry is made in the unified state register of legal entities about the termination of the activities of the affiliated legal entity.

7.9. When the Association is reorganized in the form of a merger with another legal entity, the rights and obligations of each of them are transferred to the newly created legal entity.

7.10. When the Association joins another legal entity, the rights and obligations of the Association transfer to the legal entity to which the Association joins.

7.11. When the Association is divided, its rights and obligations are transferred to the newly emerged legal entities in accordance with the transfer act.

7.12. When one or more legal entities are separated from the Association, the rights and obligations of the Association are transferred to each of them in accordance with the transfer act.

7.13. When the Association is transformed into a legal entity of a different organizational and legal form, the rights and obligations of the Association in relation to other persons do not change, with the exception of the rights and obligations in relation to members of the Association, the change of which is caused by the reorganization.

7.14. The transfer act is approved by the General Meeting, which decided to reorganize the Association, and is presented together with the constituent documents for state registration of newly emerged legal entities or amendments to the constituent documents of the Association.

7.15. The transfer act must contain provisions on succession for all obligations of the Association in relation to all its creditors and debtors, including obligations disputed by the parties, as well as the procedure for determining succession in connection with a change in the type, composition, value of property, the emergence, change, termination of the rights and obligations of the Association that may occur after the date on which the transfer deed was drawn up.

7.16. If the General Meeting makes a decision to liquidate the Association, members of the Association or the body that made the decision to liquidate the Association, within three working days after the date of adoption of this decision, are obliged to notify in writing about this to the

authorized state body carrying out state registration of legal entities, for inclusion in the unified state register of legal entities records that the Association is in the process of liquidation, as well as publish information about the adoption of this decision in the manner prescribed by law.

7.17. The liquidator (liquidation commission) publishes in the press, which publishes data on state registration of legal entities, a publication on the liquidation of the Association, on the procedure and deadline for filing claims by its creditors.

7.18. The liquidator (liquidation commission) takes measures to identify creditors and collect receivables, and also notifies creditors in writing about the liquidation of the Association.

7.19. At the end of the period for submission of claims by creditors, the liquidator (liquidation commission) draws up an interim liquidation balance sheet, which contains information about the composition of the Association's property, a list of claims presented by creditors, as well as the results of their consideration.

7.20. The interim liquidation balance sheet is approved by the General Meeting.

7.21. If the funds available to the Association are not sufficient to satisfy the claims of its creditors, the liquidator (liquidation commission) sells the Association's property at public auction in the manner established for the execution of court decisions.

7.22. Payment of funds to the creditors of the Association is made by the liquidator (liquidation commission) in the order of priority established by the Civil Code of the Russian Federation, in accordance with the interim liquidation balance sheet, starting from the day of its approval.

7.23. After completing settlements with creditors, the liquidator (liquidation commission) draws up a liquidation balance sheet, which is approved by the General Meeting or the court that decided to liquidate the Association.

7.24. Upon liquidation of the Association, the property remaining after satisfying the claims of creditors, unless otherwise established by Federal Law No. 7-FZ of January 12, 1996 "On Non-Profit Organizations" and other federal laws, is directed in accordance with the Charter of the Association for the purposes for which it was created, and/or for charitable purposes. If the use of the property of the liquidated Association in accordance with its Charter is not possible, it turns into state income.

7.25. The liquidation of the Association is considered completed, and the Association ceases to exist, after making an entry about it in the unified state register of legal entities.

7.26. Upon liquidation of the Association, documents on the personnel of the Association's employees are transferred according to the inventory to the state archival authorities.

VIII. PROCEDURE FOR AMENDING THE CHARTERS OF THE ASSOCIATION

8.1. The General Meeting amends the Association Charter if two-thirds of the Association's members present vote in favor of it.

8.2. Changes to the Charter of the Association are subject to state registration and come into force from the date of their state registration.

IX. BRANCHES AND REPRESENTATIVES OF THE ASSOCIATION

9.1. The Association has the right to create branches and open representative offices in compliance with the requirements of the legislation of the Russian Federation.

9.2. Branches and representative offices are not legal entities, are endowed with the property of the Association and operate on the basis of regulations approved by the Council of the Association. The

property of branches and representative offices is accounted for on a separate balance sheet and on the balance sheet of the Association.

9.3. The heads of branches and representative offices are appointed by the Executive Director of the Association and act on the basis of the power of attorney issued to them.

9.4. Branches and representative offices of the Association operate on behalf of the Association. The Association is responsible for the activities of branches and representative offices of the Association.

9.5. Branches and representative offices of the Association must be indicated in the unified state register of legal entities.

Annex

to the Charter of the Association
of Private Educational Organizations of the BRICS Countries

I. IMAGE AND DESCRIPTION OF THE ASSOCIATION EMBLEM

1.1. The Association's emblem is a rectangular block made of six vertically arranged rectangles of different colors in the following order: yellow, green, red, blue, dark red, light green, on top of which is the inscription: "BRICS", made in capital letters in white in English. To the right of the block is the full name of the Association in Russian, for the Association emblem in English – the full name of the Association in English. The graphic elements located on the emblem in the form of a blue globe, a yellow pencil, a dark red ribbon and a green academic cap symbolize wisdom, the desire for knowledge, interaction and unification, which emphasizes the importance of education in the modern world. The Association's emblem can be made in a single color image.

